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- ❖ *Length:* 4-15 pages, A4, single-spaced  
1-4 pages, A4, single-spaced for book reviews;
- ❖ *Fonts:* general body text font: Times New Roman 12;
- ❖ *Title:* centered, in capitals, bold, subtitle in small case, **Times New Roman 16;**
- ❖ *Author's name :* first name(s) and surname(s), centered, bold, **Times New Roman 14 ;**
- ❖ *Author's affiliation,* position, the institution's address and author's functional e-mail, in Times New Roman 9.
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- ❖ *Title of sub-chapters:* Times New Roman 14 bold
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